CONDUENT

## Wells Fargo Employee Care & Payroll

## **Conduent Introductions**



Randall King

President Commercial Solutions



Michelle Hernandez

James

Waite

Director

Solutions

Shannon

Battaglia

Human Capital

VP, GM Human **Capital Solutions** 



Reuben Clarson

Wells Fargo Client Partner



Director Human Capital Solutions Business Development



Jennie Wilkens

Director Human Capital Solutions



Rishi Pradhan

**RVP APAC** Operations



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Mary Grace "Ge" Fernandez

Conduent Confidential

Senior Operations Manager

Senior Director Human Capital Delivery

August 3, 2022



Global Director







Hallie

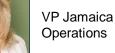
Implementation

James Menk Director

Human Capital Solutions

Natheleen





Lyn

Langford

Raquel Crooks



Senior Payroll Operations Leader



Senior Human Capital Solutions Architect





Program





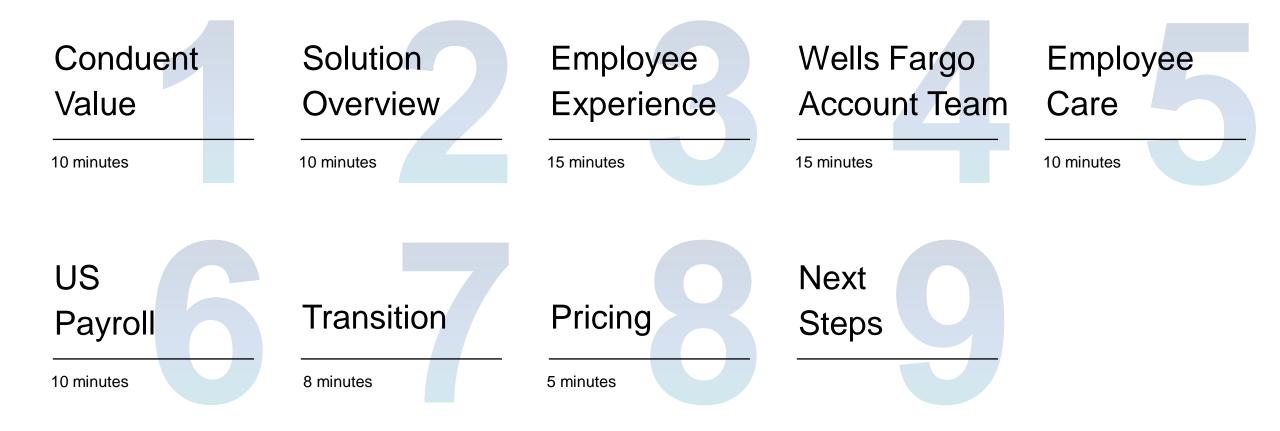




Client Group Manager

Agenda

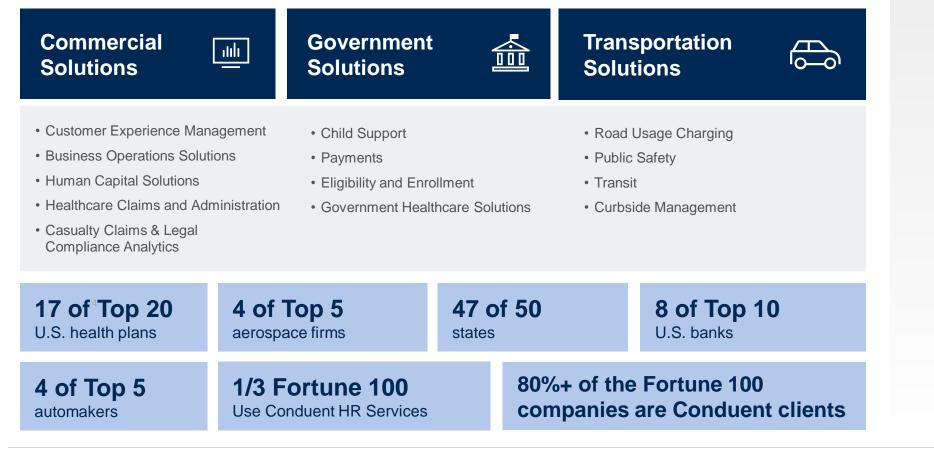






## Conduent at-a-Glance

We deliver mission-critical services and solutions on behalf of businesses and governments – creating exceptional outcomes for our clients and the millions of people who count on them





#### Conduent

An industry-leading provider of mission-critical services and solutions for businesses and governments.

**Publicly Traded** NASDAQ: CNDT \$4+B global business

**CEO** Clifford A. Skelton

#### Services

Through process, technology and our diverse associates, Conduent solutions and services automate workflows, improve efficiencies, reduce costs and enable growth.

**Employees** 60,000+

Website Conduent.com

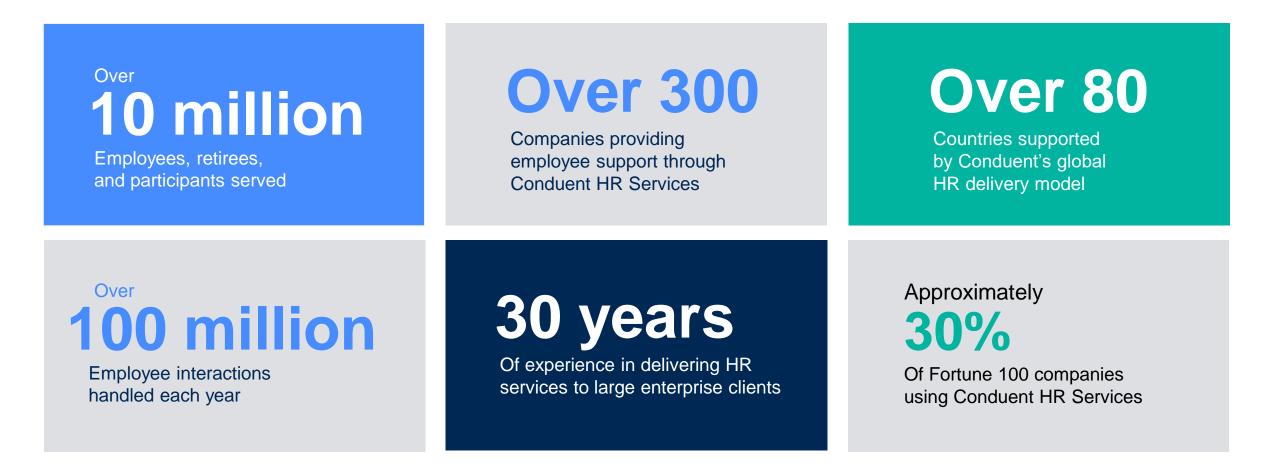




## **Conduent Human Capital Solutions**

**Our Experience** 







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# Partnership Value for Wells Fargo

Conduent will work as part of your business, work with you as a true business partner, and work to enable the full benefits of Workday and ServiceNow for Wells Fargo employees

- Extension of the Wells Fargo HR Team
- True Business Partner approach
- Enable Wells Fargo Consolidation
   & Optimization benefits



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August 3, 2022

# Solution Overview



## Integrated Solution for Wells Fargo



We provide an integrated solution for Wells Fargo that aligns with your strategic objectives, creates an exceptional customer experience and is committed to continuous innovation.









## Wells Fargo Delivery Year 5 Headcount: Conduent Global Team of 309

Conduent Service Delivery teams are located, managed, and sized to deliver operation excellence in Employee Care and US Payroll

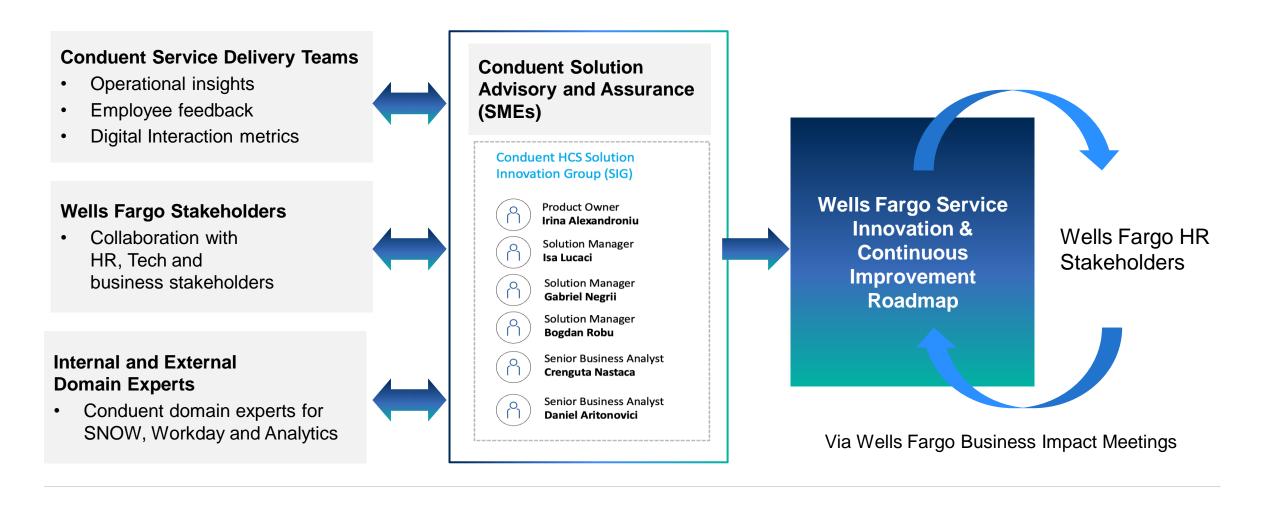
Montego Bay Jamaica	Payroll	67
Manila, Philippines	Employee Care	283
lasi, Romania	Reporting & Analytics	6
US	Governance	3
Total Staff Year 2		359



5% Guaranteed year over year reductions, support for ongoing operations in Year 5 declines to 309 Conduent Team Members: 59 US Payroll, 250 Employee Care

## Solution Innovation and Optimization











Conduent Experience with Workday HCM



400,000 client employees supported on Workday



Conduent Workday experience to improve data accuracy and adhere to HR SLAs



We support 60% plus of our HR clients on Workday



We support and enable Workday deployments, including Workday Payroll and Workday Recruit



Conduent Workday expertise is a core competency for the majority of our 5,000 HR associates



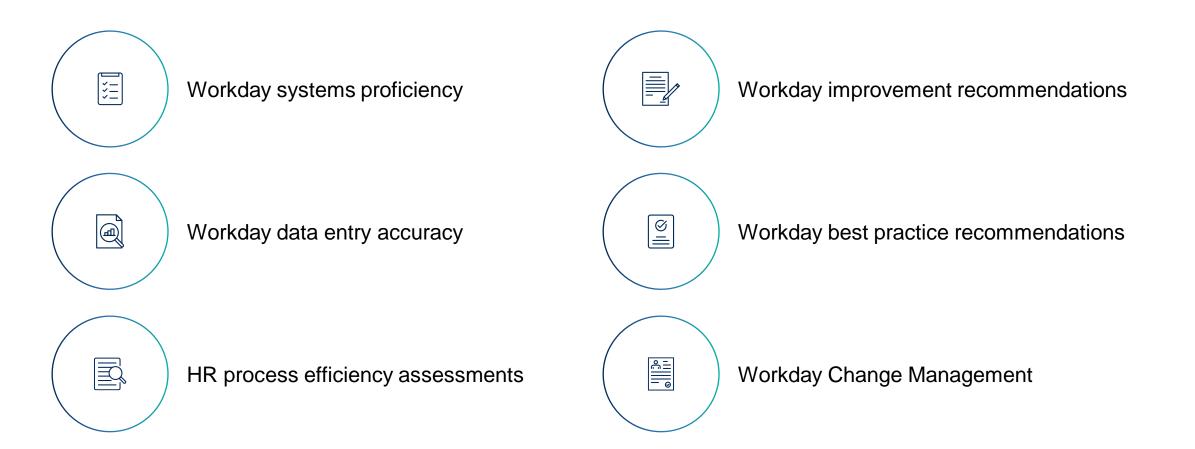
We partner with our clients to create and deliver productivity and efficiency gains for HR with Workday





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Conduent Captures the benefits of Workday HCM





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### Extending the benefits of Workday HCM

- Today there is a "Big Shift" from systems of record to systems of engagement and of action
- Companies need a core HR and financial system to operate but they also want to engage and delight employees and customers too
- ServiceNow is more of a "system of engagement" and "system of action" designed to integrate with multiple back-end systems
- Designing a new HR workflow or process is now agile, dynamic and less complicated in ServiceNow

The Big Shift that redesigns how work gets done with a focus on self-service productivity tools

System of	System of Employee System of	Digital
employee Record	Engagement Employee Action	HR

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#### Extending the benefits of Workday HCM

Innovate with experience personalization, mobility, automation, data and service integration (SeviceNow LiveChat – HR Chatbot)

Extend & Grow with analytics, portals, knowledge, search, and document management (SeviceNow Employee Center)

#### Build & Manage HR data and tasks (Workday ERP Core)

- Synchronize worker profiles form Workday to ServiceNow
- Pull Workday tasks into SeviceNow
- Enable employees to view all their to-dos or tasks in a single place Employee Centre
- Deploy new automated HR workflows and processes
- Unify the HR Agent Workspace so HR works as "One Team"



### Employee Engagement & Action with ServiceNow



One identity, one portal Frictionless and direct access to HR services Personalised employee experiences

#### Main benefits of ServiceNow HR for Wells Fargo

CK3



Direct access to Tier 0 HR Services – self-service, simplified, standardised, transformed, automated HR workflows and processes that "deflect" HR cases



Deployment of real-time service analytics to measure HR performance and support Wells Fargo decision making.



Provide a unified HR agent workspace to improve collaboration, productivity and integrate HR Services with the business.

Reduce number of HR cases requiring manual effort and reduce effort complexity through process standardization and simplification.

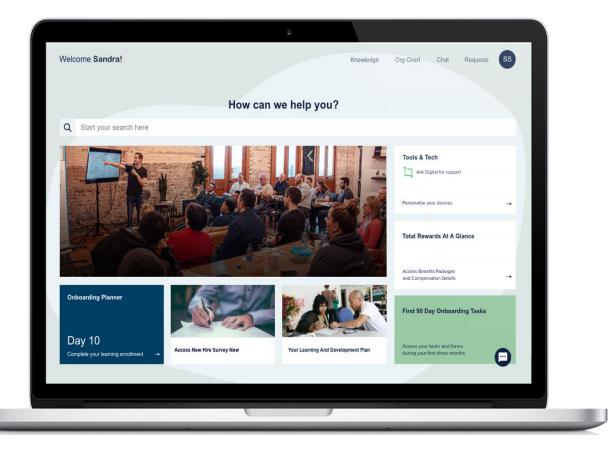




# Employee Engagement & Action with ServiceNow



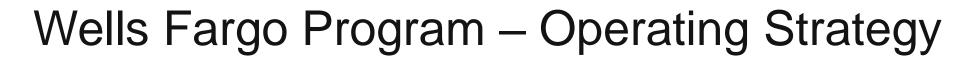
## ServiceNow HR demo with Irina Alexandroniu



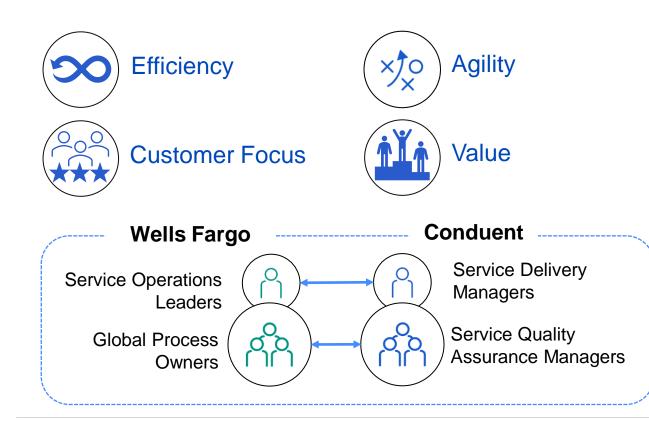


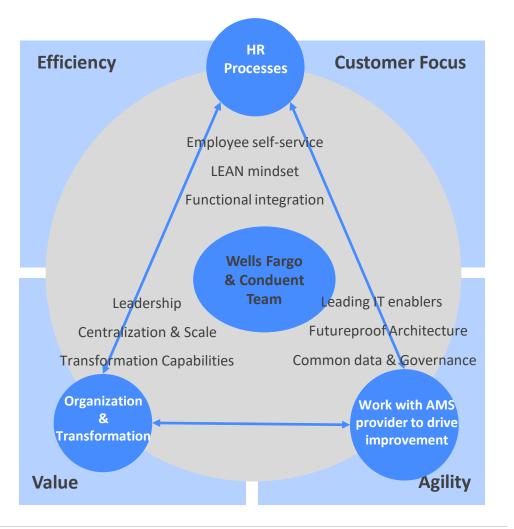
# Wells Fargo Operations





The Conduent focus is to create seamless Operating Model in partnership with Wells Fargo HR with four value drivers:







## **Quality Strategy**



Measuring quality is critical in building and maintaining confidence, trust in service delivery, and the agility of Conduent HCS to deliver HR services. This goes beyond SLA and KPI adherence for the HR processes in scope and includes relationship quality experience and metrics as well as Conduent's ability to implement service change in an orderly and timely way

		Quality Experience (Top 3)	Quality Metrics
Service Delivery Performance		<ul> <li>Consistency of performance - no surprises</li> <li>Service Accuracy</li> <li>Fast, first-time problem resolution</li> </ul>	<ul> <li>Number of errors/problems</li> <li>Problem resolution turnaround</li> <li>One and done rate</li> </ul>
Service Agility		<ul> <li>Responsiveness to changing needs</li> <li>Processes designed for the everyday and for exceptions</li> <li>Flexibility balanced by standards</li> </ul>	<ul> <li>Change Order turnaround</li> <li>Number of change orders implemented in agreed timeframe</li> <li>Non-standard process turnaround</li> </ul>
Service Relationship		<ul> <li>Accountability, deliver on promises</li> <li>Fast issue resolution</li> <li>Proactive, recommend process improvements</li> </ul>	<ul> <li>Number of commitments and deadlines met</li> <li>Percentage of inaccurate responses</li> <li>Call response turnaround</li> </ul>

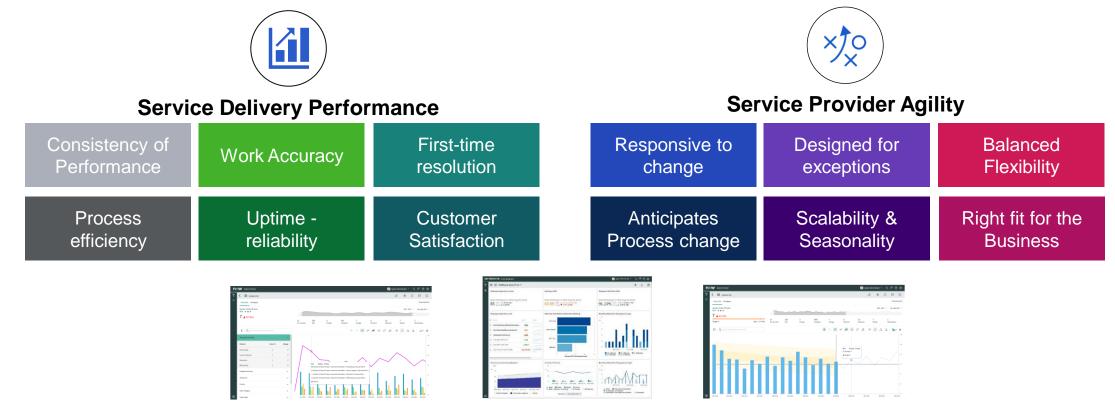




## Wells Fargo Program – Performance Strategy



To improve employee satisfaction and efficiency, employee service delivery issues must be seamlessly identified and remediated. Visibility into HR service delivery performance is required through SLA and KPI reporting and dashboards.







## **Measuring Results**



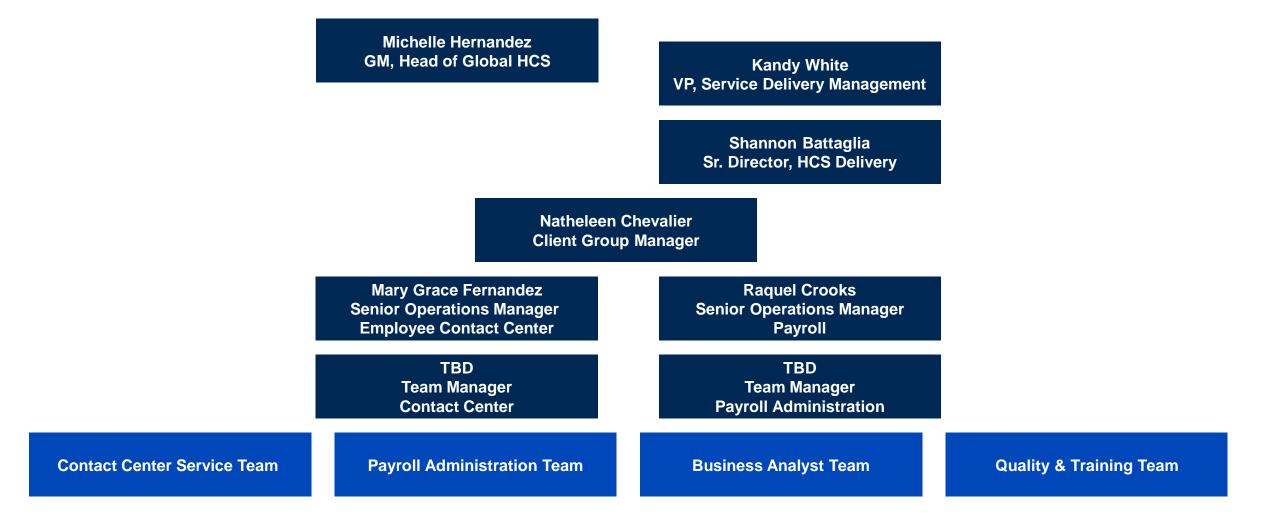
## Critical SLA's - Rolling

Сатедогу	Metric	Min SL	Exp SL					Q3 2021			Q4 2021			Q1 2022			Q2 2022
					May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
	Contact Center Open and Full Functional	99.00%	99.90%	SLA %	100.00%	99.94%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%
Critical Service Levels - Contact Center	Average Speed to Answer Telephone	80.00%	85.00%	SLA %	100.00%	99.20%	99.36%	99.28%	99.12%	98.94%	97.03%	98.50%	95.50%	99.19%	98.24%	96.20%	98.94%
	Average Speed to Answer Chat	80.00%	85.00%	SLA %	98.51%	97.51%	97.15%	98.66%	97.00%	95.37%	94.13%	94.74%	95.88%	93.68%	95.67%	91.89%	95.42%
	First Contact Resolution	80.00%	85.00%	SLA %	94.46%	93.92%	94.97%	95.43%	95.85%	95.98%	96.26%	96.10%	95.20%	95.45%	91.83%	93.51%	95.89%
	Case Resolution Timeliness	85.00%	90.00%	SLA %	99.68%	99.85%	99.67%	99.52%	99.42%	98.57%	97.15%	97.75%	93.61%	89.81%	92.02%	89.14%	95.00%
Category	Metric	Min SL	Exp SL	L				Q3 2021			Q4 2021	r		Q1 2022	1	<u> </u>	Q2 2022
					May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Critical Service Levels - Payroll and Distributions	Pay Timeliness On-Cycle – % of Payments on Time	99.50%	99.90%	SLA %	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	99.99%	100.00%	99.99%	100.00%	100.00%	100.00%	100.00%
	PY Accuracy – % of Paychecks Produced Accurately (Net)	99.50%	99.90%	SLA %	99.7 <b>2</b> %	99.98%	99.98%	99.99%	100.00%	100.00%	99.97%	100.00%	99.99%	99.99%	100.00%	100.00%	99.98%





## Wells Fargo Global Organization Structure



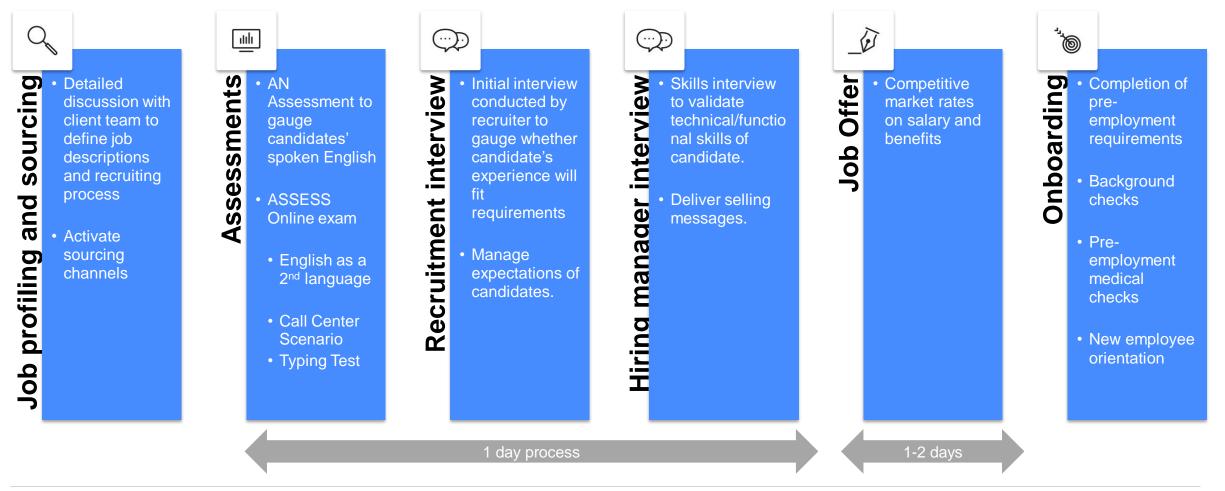


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## **Talent Acquisition at Conduent**

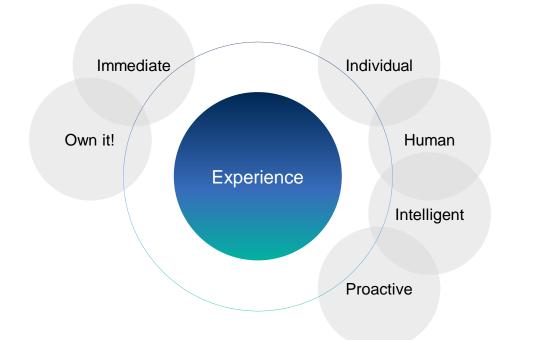
Multi-stage recruiting process, in collaboration with hiring managers and clients to ensure the right profiles are selected







# Train & Develop Talents to Master Experiences



#### We speak HR Language

move away from transactional mindset

#### We are HR!

we are our client`s HR Team Extension (transparency, ownership, proactivity)



# Employee Care

# Employee Experience Strategy for Wells Fargo



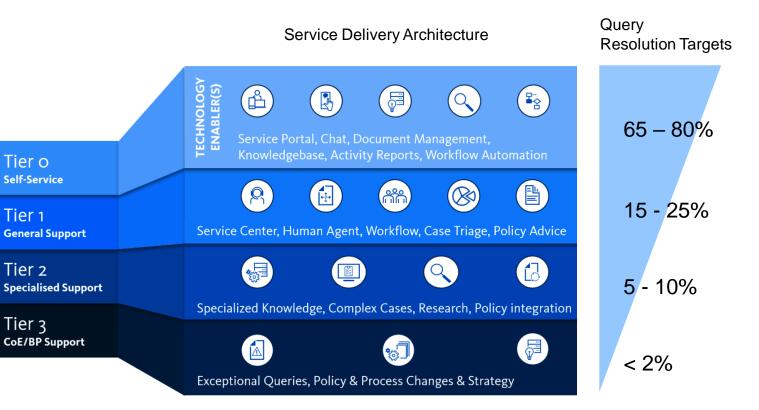
Conduent proposes to reimagine and reinvent Tier 0 services – transforming the employee experience and delivering a fully digital HR experience.

This approach will also enable improvements in data reporting, with the ability to deploy workforce analytics tools that can provide real-time automated data reporting.

Central to this strategy is the HR System of Engagement – ServiceNow (SNOW), providing:

- Simplified access to HR services
- A unified employee service experience
- HR service automation
- Higher Tier 0 query resolution





## **Roles & Responsibilities**

## WELLS FARGO

#### **Strategy and Policy**

- Define strategies and policies
- Communicate policy / process
- Approve call scripts
- Maintain policy and governance
- Participate in contact calibration sessions
- Provide data
- Historical research
- Tier 2&3 support



#### **Employee Care Support**

- Inquiry support (Call, chat, email)
- Navigational support
- Case resolution
- Quality monitoring
- Conduent tools support
- Maintain knowledge management tools utilized by Contact Center
- Manage work volumes to ensure ability to meet SLAs
- Perform quality monitoring and coaching
- Provide monthly metrics







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# **Conduent Philippines Center of Excellence**

## **Employee/Customer Care**

#### 15+ years of delivery experience

proven experience providing diverse services for a range of clients with different requirements

#### 70+ clients

across various industries

#### Service Offerings

Human Capital Solutions, Finance & Accounting, CXM, **Document Management and** Automation, Healthcare, Casualty Claims, Legal Compliance Services, Learning Services for US, Europe, PH Markets

#### ~7K employees, 6 Offices in the Philippines (Manila & Cebu) and growing

#### Young, vibrant & diverse workforce

with an average age of 29 years, with 53% of women employees

#### Language Supported

services in English, and multi-lingual Spanish, German, Vietnamese, Dutch, Japanese, Korean, Malaysia Bahasa, Indonesia Bahasa, Mandarin, and Thai

#### Industry Partnership



#### **Philippines Credentials**

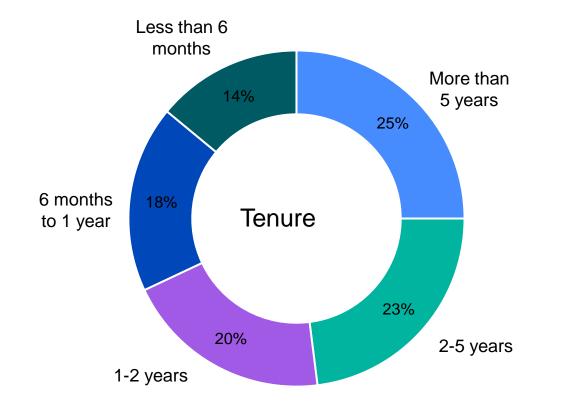
- COVID-19 Award, PEZA Excellence Awards 2021
- Merit Award for Safety Communication, PH Quill Awards 2020
- ISO/IEC 27001:2013 (2020)
- COPC Certified(2018-2020)
- CSR Company of Year 2019, Asia CEO Awards
- Top IT/BPM Company in Cebu 2017, CIBO Cebu





## Talent Overview – Philippines







Employees Male/Female Ratio: 49% / 51% Average Age: 28 Years Full Time: 100%



#### Attrition Annualized Attrition 2021 22%



Work Experience Average: 4.5 Years



Education Level College Educated: 95%



## Where we get the right expert

Dedicated Conduent Recruiters and Sourcing Team to employ quality Customer Service Center candidates for our locations year-round





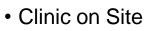




- Employer branding
- Increased market awareness
- 650,000 college graduates
- 57% of promotions are from internal hires
- 9% rehires



# Conduent Team Member Support



- Strong Career Growth Potential
- Transport upon approval from business unit head from office to home and vice versa
- Standby shuttle services that roam around the city to pick up employees from the nearby transport hubs
- Cafeteria 24 hours hot food served by multiple food concessioner
- Break rooms with video games, training hubs
- Quiet Room
- Group life insurance coverage of 20M PHP
- HMO coverage, including dental for all employees
- Gender neutral rest rooms

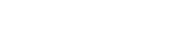




CAREERHUB



# Payroll



#### August 3, 2022

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## Service Desk

Services

• Lodgments

Social Insurance

- Audit support
- Incentive and Executive Comp

- Year end processing and statements
- Payroll Accounting
- Payroll Tax processing and Filing Reporting

Out-of-Cycle Manual Payroll Checks

**Payroll Services** 

Offerings at a Glance

Time and Attendance

Payroll Administration

Payroll Processing

Wage Attachments

Special Payments

Payroll Inquiries

## • Payroll services in more than 50

countries (direct and via partners) 99% plus payroll accuracy

Over 18M pay slips per year

 99% overall SLA and KPI Compliance

Key metrics

### **Key Service Locations**

- Montego Bay, Jamaica (COE)
- Manila, PH
- · lasi, Romania

### Platforms & Partners

- ADP ADP
  - UKG
- Oracle
- SAP & SAP/SF

Geographies

North America

- Workday
- EpiUse

• LACAR

EMEA

APAC

• UKG

- Ceridian
  - (ADAM & Ascender
- SD Worx







# Performance Measurement & Continuous Improvement

## Individual

#### Performance

- Quality Audits (QA)
- Client Feedback
- Data Evaluation via the QA tool

## **Continuous Improvement**

- Target process areas for automation
- Incorporate with individual goals
- Create Culture

### Team

#### Performance

- SLA Management
- Client Feedback

#### **Continuous Improvement**

- Align with strategic objectives
- Identify process failures
- Targeted process remediation
- Incident repository for tracking and trending
- Calibration sessions

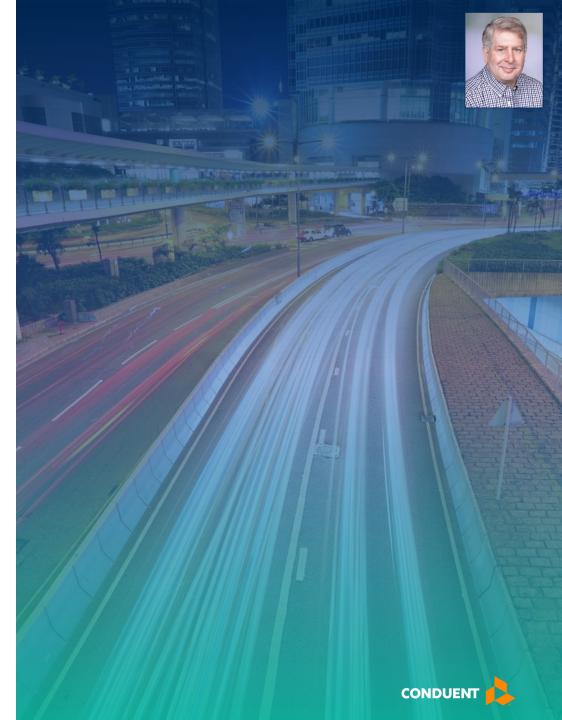




## Payroll Compliance

- American Payroll Association, Canadian Payroll Association, and Bloomberg BNA Membership provides access to key payroll resources
- Structured review of Tax Updates / Changes
- Cross –Functional testing & implementation

- Audit/Quality Analysis aligned to SOX requirements
- Cross leadership collaboration
- Strong partnership with ADP





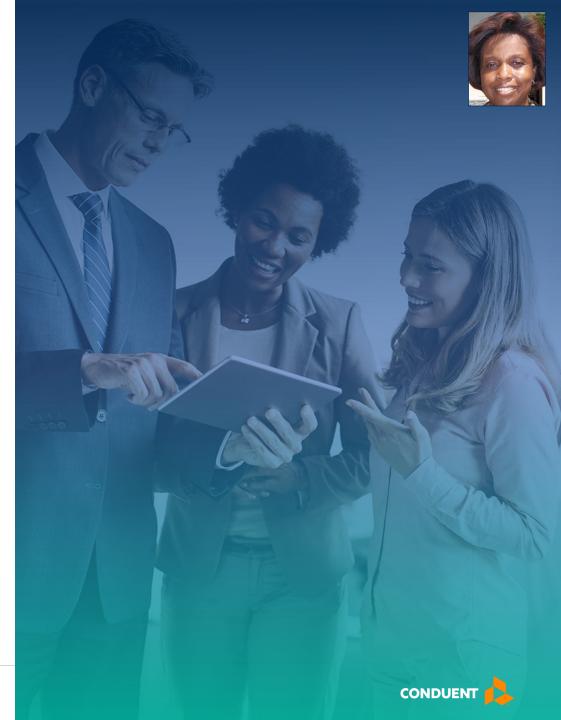
## Payroll Center of Excellence Jamaica

## **Experience and Tenure**

- Payroll Administration being delivered in Montego Bay since 2003
- 85% of Payroll Services staff are located in Montego Bay
- Average Agent Tenure 3.6 years

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- High level of Tertiary level Certification
   of payroll team members
- Select staff participate in CPP training and key staff members have acquired program certification through the American Payroll Association (APA).



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### **Payroll Operational Training**



#### Presentation

#### Demonstration

#### Instructor-led 10-day intensive training program

Payroll concepts and functionality:

- Payroll Values
   & Complexity
- Employer Employee Relations
- Earnings and Calculation
- Withholding Taxes & Deductions
- Responsibilities & Challenges
- Payroll Terminologies

#### Link Payroll Concepts To Tasks

- Introduction to client specific policies and procedures
- Review Process Guides for interpretive understanding

#### Introduction to payroll processing tools (ServiceNow, Workday)

Independent

Practice

Independent practice in simulated environment.

- Scenarios of real events created for trainees' execution
- Trainees use of Process Guides and systems tools.

#### Assessment

- Evaluations to ascertain knowledge level
- Extensive scenario testing
- Certification
- Additional training & re-assessment





### Aerospace & Manufacturing

**Payroll Process and Automation Efficiencies** 

Leader in Aerospace & Defense



Global payroll solutions support M&A and tech challenges across **120k employees** in **3 countries** 

#### The challenge

#### **M&A Disruptions**

- Split into three separate legal entities in an ambitious, aggressive timeframe
- Then, merger with equally sized competitor

#### Enhancing efficiency

- Lower cost of service
- Process improvement enabled via RPA and BPO

#### Complexity

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 Diverse workforce with a great variety of pay groups from grandfathered businesses and product lines

### The solution

#### Conduent's Global Payroll Solutions incorporating HCM Connect

- Support centers in Montego Bay, Jamaica, Scottsdale, AZ focusing on a full suite of services
  - Employee Contacts
- Executive handling
- Full payroll support
- Tax and Garnishment processing
- Payroll Audits and Compliance
- Payroll Accounting
- Integrated case and document management
- Standard best practice processes, enabled through RPA and BPO

### The result

- Realized process efficiencies to support YoY Data automation resulting in reduction of manual work, focusing on pre and post reconciliation garner 50%+ efficiencies in key processes
- Continual performance excellence as demonstrated by exceeding YoY accuracy, performance and timeliness service levels
- High level of performance through disruptions
  - Divestitures
- Acquisition (doubling in size)
- Technology upgrade
- Pandemic





### **Conduent Jamaica Center of Excellence Payroll**



#### 22+ years of delivery experience

One of the first BPO's on the island and continued prominent employer in the sector. Growing from 56 employees to over 6K

#### 45+ clients

across various industries

#### **Service Offerings**

Payroll Shared Services, Human Capital Solutions, Finance & Accounting, CXM, Healthcare, Government Services, Transaction Processing, Leasing, Legal Compliance Services, Learning Services

#### Near Shore Advantage

- Cultural Alignment
- Proximity
- US Time Zone friendly
- Convenient & short travel from the US

#### ~ 4300K employees

- 4 buildings in Montego Bay
- 2 buildings in Kingston & Portmore
- 287K+ sq feet
- 4640 seats
- 65% WAH

#### **Country Statistics**

- Official language English
- Population 3M+
- Capital city Kingston
- Unemployment rate 6.2%
- Literacy rate 88.7%
- Per capita GDP \$4,587 USD

#### Compliance

- ISO27001-2013
- GDPR (EU)
- PCI
- HIPAA
- SOX

#### **Industry Partnership**



Young, vibrant & diverse workforce

with an average age of 30 years, with 77% of women employees





Recruiting, Hiring, Training, Mentoring, Retaining, Motivating and Measuring

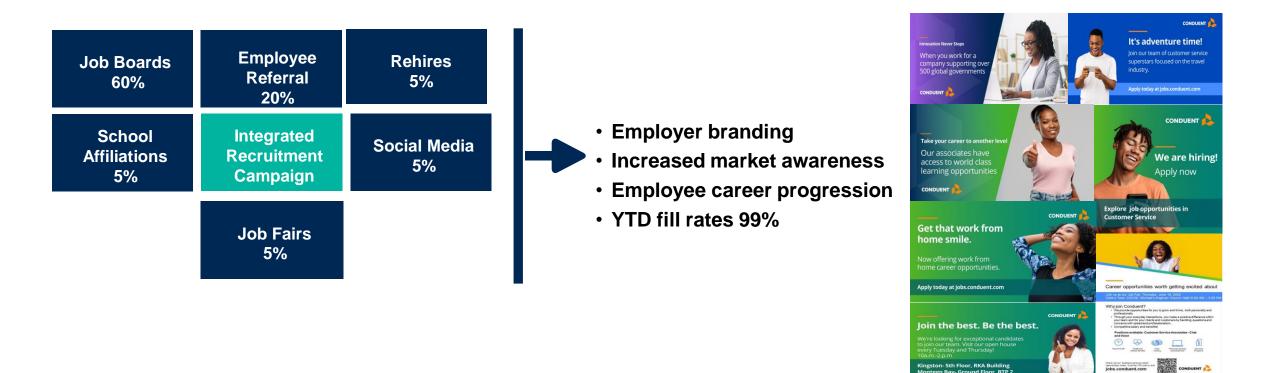






### Where we get the right expert

A dedicated Talent Acquisition team, which consistently employs quality Customer Experience Associates and Payroll/Accounting Professionals for our locations



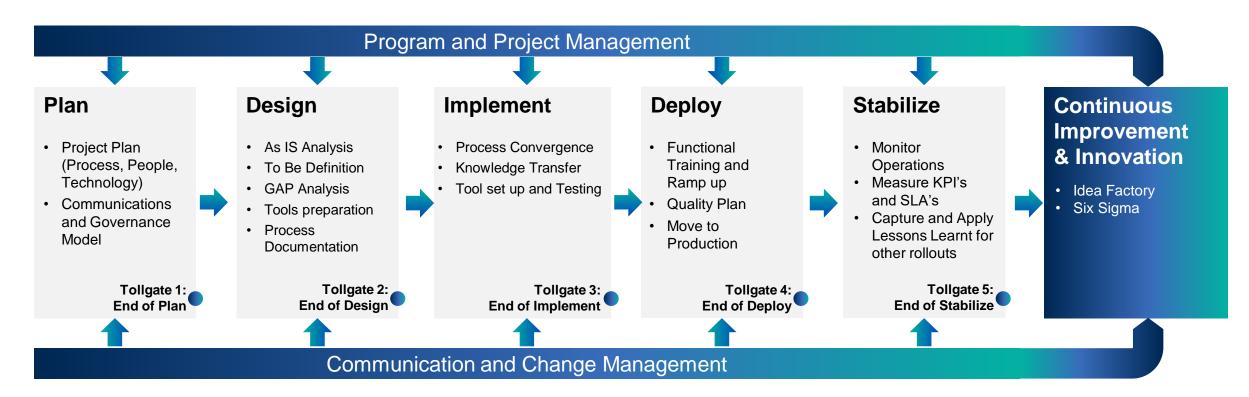




## Transition

### **Transition Methodology**





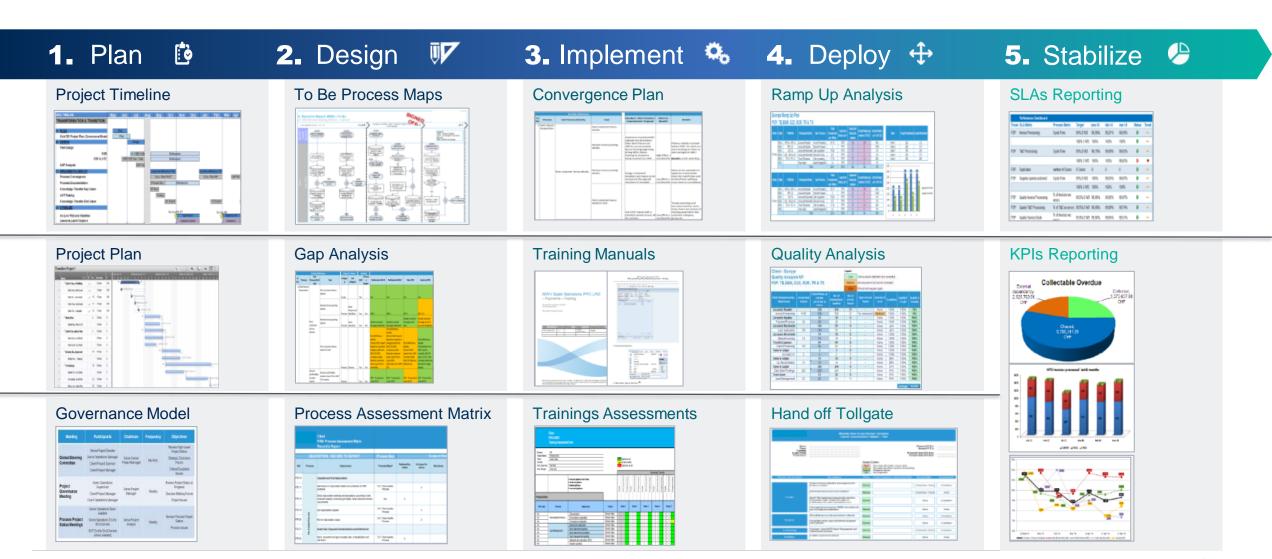
- · Highly repeatable, standardized, proven and award winning
- Flexible to accommodate business priorities
- Drives transformation and transition, tailored to process level
- Client involved in every step Partnership that we do with you
- Checkpoints (Tollgates) at the end of each Transition Stage

Integrate Conduent Services with Client processes, organization, and culture, and promotes the collaborative environment needed for Client and Conduent to be successful.



## Sample Project Management Toolkit





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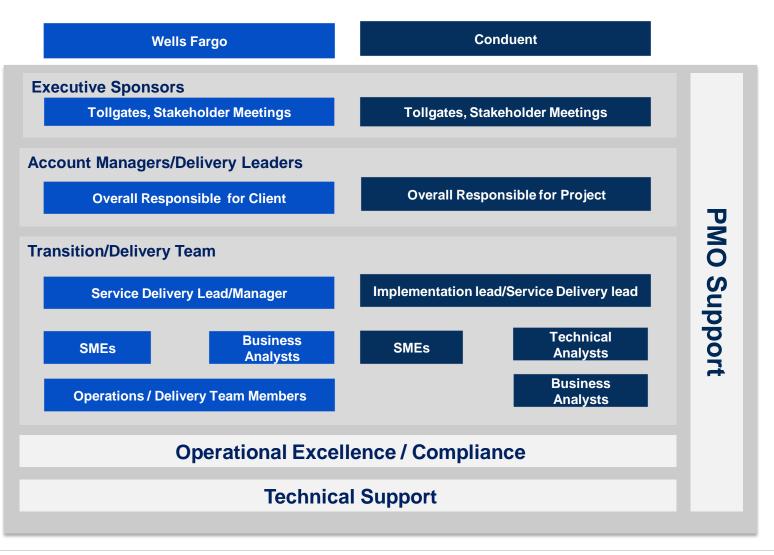


### Partnership for Ongoing Success

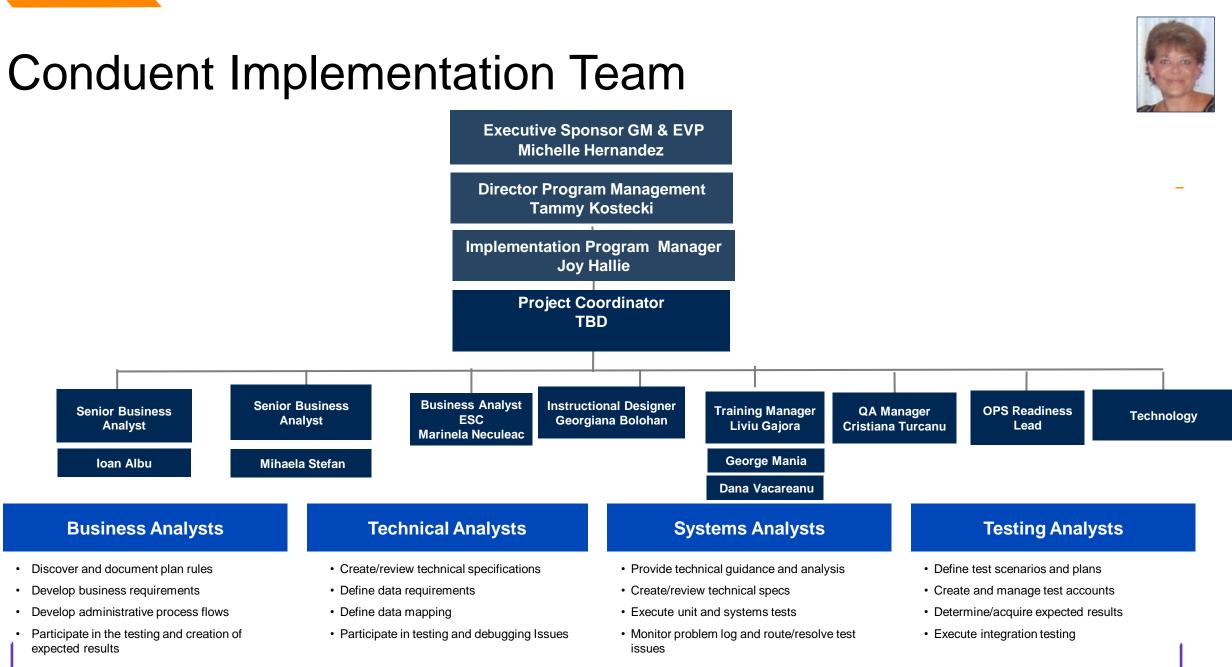


## Mirroring of key program roles:

- Team members identified as a first step of the Initiate Phase of the project
- Joint leadership in all key program areas
- Clearly defined roles and responsibilities for management of all work streams
- Allows for decision-making at every level with next level support when needed
- Clear governance structure
   and escalation path when needed







#### **Conduent Center of Excellence**

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### Project Methodology - People





### **Deliverables:**

- Onboarding
- Training

- Conduent Operations staff trained on client specifics (training of new hires and training on deviations from standard)
- Induction Training on HR Services, Customer Service, Master Processes
- Training on Standard HR Processes and deviations
- SuccessFactors and other in-scope systems Training
- Practice on transactions

- Tools for the Employee Service Center (IVR and ServiceNow)
- As part of the traditional Execute Phase (Design, Build, Test and Train) The outcome / final stage is that all system / people / documentation are ready to enter Operational Readiness Test



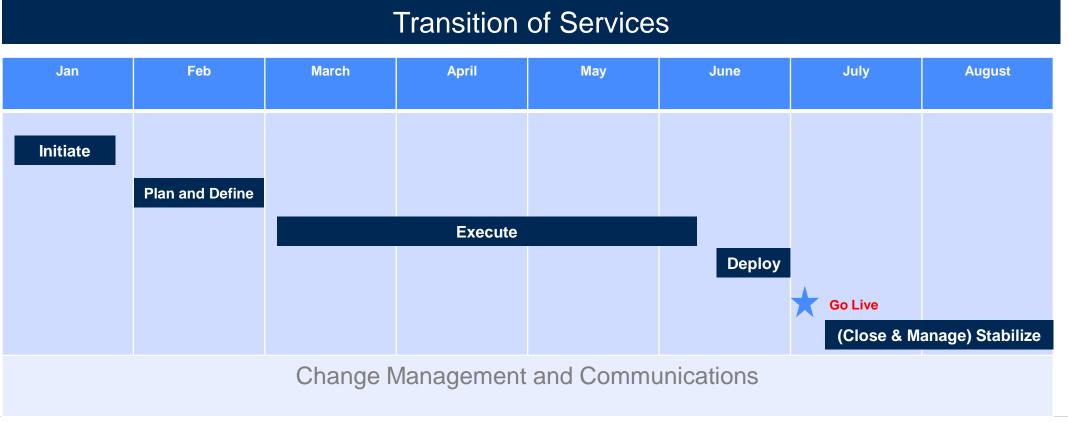


### Wells Fargo Transition Timeline

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Conduent Is experienced with complex implementations and organizations. Our dedicated team of transition experts will manage each step from planning and design through execution and ongoing support.







# Fixed Annual Pricing with Volume Triggers





- Accelerated savings
   in Years 1- Year 3
- Predictable annual base
   pricing \$8.8M
- \$1.7M Transition fee.
   Milestones driven
   6-month implementation
- Isolated COLA with annual local index applied each January beginning in Year 2

HR Process	Location	Staffing	Base Salary	Benefits	Employee Cost Baseline
US Payroll	US	21	\$65,000	19%	\$1,624,350
US Payroll	India / Philippines	35	\$10,000	13%	\$395,500
HR Service Center	US	111*	\$50,000	19%	\$6,604,500
HR Service Center	India / Philippines	189*	\$10,000	13%	\$2,135,700
Total		356			\$10,760,050

\*Conduent Estimate for HR Employee Service Center: 37% US, 63% Offshore

#### Wells Fargo Overhead Estimate: 10% Total Wells Fargo current state baseline rough estimate: \$11,836,055



### Wells Fargo Continued Successful HR Journey





**Global Business** Process harmonization, standardization, and efficiencies



Continuous Improvement commitment



Cost reduction and commitment to efficiency savings

Provide the right skills and tools to optimize technology investments



**Business Value** creation with a scalable and sustainable solution



Partner with Wells Fargo HR to implement the overall business strategy



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### Thank You from the Entire Conduent Team! More Information: <u>www.conduent.com/wellsfargohro</u>



International workforce across 24 countries



60,000 diverse associates in hundreds of local communities



7 Employee Impact Groups.



Over 50% female workforce globally



Guided by a Global Diversity & Inclusion Council