

## Compliance Consulting Center



### Full-Service Compliance Capabilities

We provide direct and comprehensive compliance services\* in employee benefits and HR, including:

- Compliance reviews/assistance with preparation for IRS/DOL audits
- HIPAA compliance
- Document drafting services, such as plan and “wrap” documents, notices, and summary plan descriptions
- Affordable Care Act compliance
- Nondiscrimination testing and government filings
- COBRA audits
- Leave management analysis (e.g., disability, paid and unpaid leave)
- Fiduciary training
- Corporate transaction services, including due diligence reviews for mergers and acquisitions

\* The services of Conduent Human Resource Services do not constitute legal advice. We would be happy to work with your legal and tax advisers before you make final decisions regarding your compliance with employee benefit and HR laws and regulations.

The compliance landscape for employee benefits and HR is more challenging than ever. We can help.

The Compliance Consulting Center (CCC) of Conduent Human Resource Services is a nationally recognized team of lawyers, actuaries, compliance specialists and government relations consultants. This team has extensive experience in qualified and nonqualified retirement plans, health and welfare plans, and executive compensation as well as labor and employment issues. We help our clients understand their compliance obligations through direct consulting services, publications, research, government relations and analysis.

### The Information You Need, When You Need It

A key mission of the CCC is to develop industry-leading intellectual capital for our clients. We keep you informed of court decisions, federal and state legislation, and regulations affecting employee benefits and human resources. We also highlight key trends and best practices that help you make wiser choices for your organization. We fulfill this mission through:

- Publications and thought leadership
- Health reform resources and tools
- Presentations and social media (including webinars, seminars, podcasts, blogs, and Twitter feeds)
- Compliance tools (e.g., Reporting & Disclosure Guide and FLSA Audit Checklist)
- Compensation, employment, and human resources diagnostic tools
- Peer polls and surveys

Our well-known [For Your Information®](#) (FYI®) and [Legislate®](#) publications summarize and analyze new developments and other important topics of the day to keep you better informed. Recent publications and webinars can be accessed for free on our website.

### Government Relations

We maintain working relationships with executive and legislative branch staffs and employee benefit industry leaders and associations. Our team has access to all major industry groups, including:

- The American Benefits Council (ABC), the ERISA Industry Committee (ERIC), the National Coordinating Committee for Multiemployer Plans, the National Chamber of Commerce, and the Spark Institute
- Government agencies such as DOL, IRS, HHS, and PBGC
- Standards organizations such as FASB and GASB

With our firm grasp of legislative, regulatory, judicial and industry trends, we help you make informed decisions for your organization. Our timely insights and incisive analyses make the ever-changing and complex HR and employee benefit compliance maze easier to understand.

**Learn More**

To find out more, contact us at **1 866.355.6647** or **hrservices@conduent.com**.

[www.conduent.com/hrservices](http://www.conduent.com/hrservices)

We also maintain a close relationship with the Conduent government relations team so that we can share expertise, information, and resources.

We can track specific legislation and provide you with customized reports and presentations. We can also arrange for ad hoc or periodic meetings with you devoted exclusively to emerging issues and legislative developments important to your business.

**Health Care Reform**

We have been following health care reform and the Affordable Care Act (ACA) from the start. We have experts and other resources to help you stay up-to-date on this quickly evolving area and address the compliance requirements of ACA and their impact on employer health plans. One of them is a dynamic microsite ([http://bit.ly/health\\_reform](http://bit.ly/health_reform)) that covers health care reform and its implications for employers.

**Client Tools**

The CCC creates compliance tools aimed at helping you meet the demanding requirements of the HR and benefits industry. For example, we publish an annual retirement and health Reporting & Disclosure Guide (<http://bit.ly/rdguide>), a health care reform timeline and other helpful checklists.

