

## **Ethics and Compliance Helpline Privacy Notice**

Conduent operates an Ethics and Compliance Helpline through which individuals can report concerns and ask questions via toll-free telephone numbers and a Web-enabled reporting tool. This service is provided by ETHIX360 on behalf of Conduent and is available to all Conduent employees, contractors, vendors, suppliers, business partners and to members of the public. Reports to the Company's Ethics and Compliance Helpline are handled confidentially, and information is only shared as necessary to conduct an investigation, report the results to responsible management and implement appropriate corrective action. Users of the Company's Ethics and Compliance Helpline may also elect to communicate anonymously.

If an individual reports an issue through the Ethics and Compliance Helpline, unless an anonymous report is made, that individual's name and contact details will be collected together with information they provide in relation to the issue(s) they wish to report. Subsequent to reporting an issue, further information may be collected about the individual that made the report and about other individuals for the purpose of investigating the incident. The outcome of the investigation will also be recorded and that could also involve documenting personal information about individuals, including disciplinary or legal action taken and outcomes of that action.

In addition to ETHIX360, as our Ethics and Compliance Helpline service provider, personal information collected in connection with an Ethics and Compliance Helpline report may be made available to the courts, police or other law enforcement agencies. In some cases, an individual who is the subject of a report may also be made aware of information in the report to the extent necessary and for the limited purpose of conducting an investigation, although the name of the person who made the report would not generally be revealed.

For additional information on our use of your personal information:

- If you are an employee, please see our [Employee Data Protection Notice](#)
- If you are a candidate, please see our [Candidate Data Protection Notice](#)
- If you are a third party, please see our [Online Privacy Notice](#)

To help us maintain our ethical workplace, every Conduent person is required to report any suspected violations of our policies to the Ethics and Compliance Helpline, including but not limited to: Illegal activities, regulatory non-compliance, accounting irregularities, inappropriate disclosure or use of confidential Conduent or client information, conflicts of interest, accepting or offering gifts outside of policy, discrimination or harassment, involuntary or underage labor, or occupational health and safety.